

Shiocton Public Library
November 17, 2022

#1 Call to Order

The meeting was called to order by Tammy Free at 2:00 p.m.

#2 Pledge of Allegiance to the Flag of the United States of America

#3 Roll Call

Present were Trustees Karen Kroncke, LouAnn Johnson and Tammy Free. Also present was Library Director Shay Foxenberg. Excused was Nichole Schweitzer.

#4 Approval of the Meeting Agenda for Thursday, November 17, 2022

Director Foxenberg would like to add Director's Report to the agenda for informational purposes.

M/S/P by Kroncke/Johnson to approve the Meeting Agenda for Thursday, November 17, 2022 with the addition of #10 Director's Report.

#5 Approval of the October 26, 2022 Meeting Minutes

M/S/P by Free/Johnson to approve the October 26, 2022 Meeting Minutes with the spelling correction to Karen Kroncke's name throughout the minutes.

#6 Approval of October 2022 Financial Reports and Bills

The phone is slightly over which could be due to long distance faxes. Computers and Equipment is over because of the purchase of the new computer. If needed the money will be transferred from savings to cover the cost.

Programing is under and Director Foxenberg would like to reimburse Trustee Kroncke \$200.00 for the Easter baskets and other purchases for the Easter egg hunt.

The library brought flowers for Trustee Brownson's funeral.

M/S/P by Kroncke/Johnson to approve the financial reports and bills as presented.

#7 Public Comment

There was no public comment.

#8 Approval of Open Hours Calendar 2023

M/S/P by Johnson/Kroncke to approve the proposed open hours for 2023.

#9 Approve Library Director Annual Evaluation Form

Director Foxenberg presented the library board with a Library Director Performance Review form. The library board would do the library director's performance review at the next library board meeting. Any changes to the form can be discussed at a later date.

M/S/P by Free/Johnson to approve the Director Annual Evaluation form.

#10 Directors Report

Director Foxenberg informed the library board that Marilyn Sausen would be retiring from the library on December 2, 2022. A retirement party will be held that day in the meeting room for anyone who wants to come and celebrate Marilyn's 14 years working for the library. Director Foxenberg will take care of getting the information out to the public.

Story time is going well with some weeks being busier than others.

#11 Library Board Comments

There were no library board comments.

#12 Next Meeting Date

The next scheduled Library Board meetings are Wednesday, December 14, 2022 and Wednesday, January 11, 2023.

#13 Adjourn

The meeting was adjourned at 3:00 p.m.

Tammy Free
Library Board Trustee