

## Board of Directors Meeting

Wednesday March 22, 2023, at 2:00 pm  
Shiocton Public Library  
Outagamie County



1. Call to Order – By Tammy Free at 2:00 pm.
2. Pledge of Allegiance – Lead by Tammy Free
3. Roll Call -  
Trustees present: Tammy Free, Karen Kroncke, LouAnn Johnson, Vicky Wagner, Veronica Woodward. Also present: Shay Foxenberg, Director.
4. Approval of Meeting Minutes February 15, 2023, Board Meeting  
Motion by Wagner and seconded by Kroncke to accept the minutes as presented.  
Four votes Yes, Woodward abstained.
5. Approval of Meeting Minutes December 14, 2022, Board Meeting  
Motion by Johnson, seconded by Kroncke to accept the minutes as presented.  
Three votes Yes, Wagner and Woodward abstained.
6. Approval of January and February 2023 Financial Reports and Bills
  - Digital subscription cost reported is not yet confirmed.
  - January report lists Menn Law fees allocated under staff development.  
Motion by Kroncke, second by Johnson to approve the reports as provided.  
Vote was unanimous.
7. Public Comment  
No public comment at this time.
8. Designate Co-Signer for Donation Checking Account #xxxx1220 at Wolf River Bank.  
LouAnn Johnson moved that Tammy Free be the designated co-signer on the account specified above. Motion seconded by Wagner. Vote was unanimous.
9. Update on Easter Egg Hunt Plans  
Donations:
  - 150 free soda/slushy/cookie coupons from the Pump and Munch gas stations (Jake Lamb)
  - \$100 check from Hometown Grill
  - \$100 check from Dr. Jolene at Wolf River Chiropractic.
  - \$100 check from Steps for Suicide Awareness.
  - Candy from Messiah Lutheran Church
  - Candy from Shiocton DPW.

- Candy and bunnies from numerous members of the community.
- Four pizzas from Wolf River Pizza.
- Numerous items from Dick Johnson's Hardware.

Current registration is at 128. Attendance cap is 130. 150 bags will be assembled.

ACTION: Trustee volunteers will assemble next week Wednesday, March 30 at 1:30 pm to put together gift bags. Set up for the event will be on Friday 3/31.

10. Director's Report:

OWLS Training March 3<sup>rd</sup> – Library was closed.

- Inter library loan training
- Catalog training
- Director's meeting

TLC Carl Software Training – Waupaca Library

This was provided from the company realizing that the all virtual training during COVID was not sufficient.

- I went as the trainer for our staff
- Found a lot of useful information
- Felt like a lot of it was review – which is what I would have hoped.

Programming:

Preschool Storytime Tuesday Tales – 3 regular consistent families

Baby Storytime Wednesdays – 1 out of 2 faithful regulars are leaving. May need to cut this program.

Added item – InfoSoup has an app that will be launching on Monday. Also purchasing a new scanner to accommodate this new technology.

11. Library Board Comments

Drop box relocation was discussed and will be addressed at a future meeting.

12. Next Meeting Date – Wednesday, April 19 @ 2:00 pm

13. Adjournment – 3:18 pm